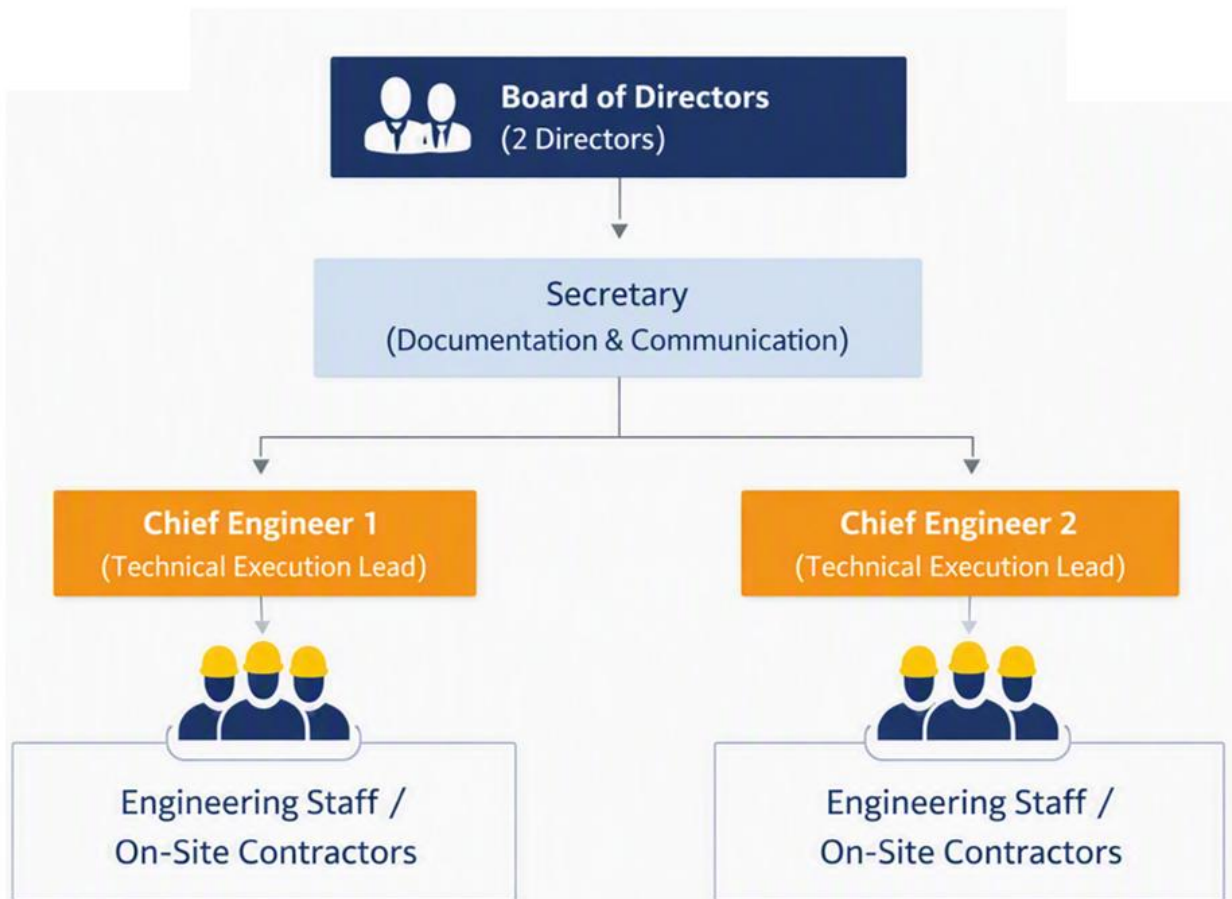


Health & Safety Management Plan and Organisational Structure

1. Executive Summary & Overview

This document outlines the Health, Safety, and Environment (HSE) layout for the organisation. Operating with a core leadership structure of two Directors, one Secretary, and two Chief Engineers, clear pathways ensure absolute safety compliance.

2. Safety Organisational Chart



3. Detailed Roles & Safety Accountabilities

Role	Primary Safety Focus	Key Deliverables & Duties
Board of Directors (2 Directors)	Legal & Budgetary Accountability	- Formally approve Health & Safety Policies. - Allocate budget for safety gear and equipment. - Monitor structural compliance and review metrics.
Company Secretary	Administrative Hub & Compliance Tracking	- Centralise safety logs, incident report sheets, and forms. - Maintain employee safety training and certification files. - Facilitate updates between directors and field teams.
Chief Engineers (2 Personnel)	Field Safety & Hazard Control	- Act as 'Competent Persons' for field-level execution. - Complete formal risk assessments for engineering tasks. - Run toolbox talks and monitor site PPE compliance.

4. Actionable Steps Forward

- **Policy Development:** Draft an internal Health and Safety Policy signed by both directors.
- **Risk Assessment:** Chief Engineers must conduct and log regular job-site hazard assessments.
- **Documentation Plan:** Centralise incoming accident logs and safety files with the Secretary include photos.